

Village of Lansing

MINUTES of a meeting of the Board of Trustees of the Village of Lansing held on Thursday, July 18, 2024, held at the Village of Lansing 2405 N. Triphammer Road.

PRESENT: Mayor Ronny Hardaway; Trustees Susan Ainslie, Carolyn Greenwald, Wolfgang Bullmer, Kathleen Yen; Code/Zoning Officer, Mike Scott; Clerk/Treasurer, Jodi Dake; Supt. of Public Works, John Courtney; MEO, Nick Dean and Chris Zavaski.

Roll Call: Susan Ainslie, Wolfgang Bullmer, Kathleen Yen, Carolyn Greenwald, Ronny Hardaway
Zoom:

Mayor Hardaway called the Board of Trustees meeting to order at 12:04pm.

Courtney stated that as part of the Dart Drive Water Project, R.B. Robinson has installed over 2,000 feet of water line and sanitary sewer lateral crossings. They have started Graham Road West and hope to pour concrete sidewalks on both sides of the street on Monday. A sidewalk will go in on the south side of Graham Road West from N. Triphammer Road to the pediatric office. Northeast Pediatrics would of liked to see a crosswalk from the YMCA to Northeast Pediatrics since they are parking across the street. However, a crosswalk mid-block across four lanes of traffic is not safe. Some trees were removed to install the sidewalk, but they will be replaced. A small section of pavement was left out of the project contract, so we did it ourselves with Bellisario's help for \$25,000. In the contract it had everything but "replace" for asphalt which the contractor picked up on after the contract was already approved.

The DPW staff has done I&I repair, lots of odds and ends, small tree maintenance, and also has been taking some time off. There was no real damage during the last big storm. They did some trimming on Cedar Lane yesterday. Cayuga Hills is overgrown so they will cut that down.

Our large electronic sign on Cayuga Heights is malfunctioning. Courtney has spoken with the manufacturers, but they have been unable to resolve the issues. The striping will be done on Cayuga Heights Road next week by Seneca Pavement Markings weather pending. We have been waiting for the road to cure before doing the striping. One needs to wait about a month to do permanent striping. The Village will borrow the shoulder machine from the Town of Lansing to do the shoulders on Cayuga Heights Road.

Courtney stated that we are starting to let people connect to the new sewer line. There are two new homes that are being allowed to connect for emergency situations and then once we get final approval from NYSDEC we will let everyone connect. We changed the elevations of the manholes, and this will be updated on the as-builts. Once the as-builts are complete we will send them to NYSDEC for final approval.

We will finish paving Twin Glens. The asphalt plant in Lansing has been down for a week which has set them back.

Lead service investigations are continuing. The next step is searching the old office to see if they can locate any old major subdivision plans that specify that copper was installed. The Village of Lansing owns from the valve at the main to the curb valve and the curb box is the customers. If we find lead from the curb box back to the main, we will replace it. Courtney does not think we have lead lines, but we need to verify this. We are down to 60 services that need to be investigated. The Highgate area is a big one. During our investigation, if we find lead, leaks or broken valve boxes we will repair or replace them.

Dart Drive had a lot of broken curb boxes which have been fixed.

Traffic cameras are coming. We have been billed on AT&T for the two cards. We are now waiting for some updates before the cameras can be installed. Hardaway asked who will be there to help if something isn't working. Courtney was unsure. The cameras will be installed before winter.

Courtney wants to start reviewing the sewer agreement with the TOL.

Hardaway asked about Uptown Road. Courtney stated that the easement is secure, but the sewer main installation is development driven so there has been no progress. It is shovel ready, but they have not contacted us.

Yen asked how many storm sewer retention ponds are in the Village. Courtney stated that there are 9 recommended repairs.

Cayuga Mall has water issues by the EconoLodge, but that is privately owned. They also own the storm water pond next to Monroe Muffler. Scott stated that when he does fire inspections, he also inspects storm sewer/drainage/maintenance.

The mall has done their storm water work finally. This is eliminating problems on other properties.

Courtney would like to attend the July 25th Greenway Committee Meeting to discuss his concerns with bulb planting. Greenwald stated that the bulb plan is done except if Courtney has concerns. Courtney thinks that they will hit lots of roots. Greenwald stated that she was ok with just lining the trail. The bulb planting plan is already mapped out. The plan is to have the DPW staff there when they do the planting in the fall. They will be planting mixed daffodils which are very hardy. These same types of bulbs were used in Cass Park, and they are beautiful. The bulb guy says that on June 10th you can mow over them. Hartill Park will have 50% of the bulbs. The bulb planting plan is already laid out, we just need to distribute the boxes of bulbs to the areas on planting day.

Zavaski stated that he is starting a second round of roadside mowing. They have also been cleaning up the shop. On July 8th they had a 13-hour day of paving in the hot weather.

Dean stated that they are still mowing the parks.

It was asked how the salt barn addition was coming along. Courtney stated that all the valuable water parts are in the addition now.

Scott stated that the mall did the trenching they needed to do. Brent Cross and Courtney made sure everything was done properly while Scott was out on vacation.

Mr. Swearingen, who we gave the extension on the appearance ticket until the end of August, has been making progress. Scott feels the area looks so much better.

Scott has been trying to get in contact with someone regarding the Drug & Alcohol Building not maintaining their lawn. Dake got contact information off the water bill and emailed them for Scott. Hardaway stated that Tompkins County has opened up a bidding process to take over that building. They couldn't get enough nursing staff to run the facility. Lisa Holmes, Tompkins County Administrator, can let you know what is going on.

Scott stated that he is reviewing the 2024 NYS Code changes. The biggest change will probably be the energy code increasing many of the minimum standards to the existing stretch code. This increases all the demands on insulation and home tightness, which will probably be standard for the future. This will make the cost of building go up.

Building permits are steady, he is seeing mostly decks and roofing. Millcroft, Uptown and Bomax are not progressing.

The Trustees have set a public hearing for the proposed updated to the Village of Lansing Code-Chapter 80-Illicit Discharge, Activities and connections to Separate Storm Sewer System Law which puts us on time with requirements. We also need to organize the storm water maintenance plan. It will need to be posted on the website. Scott will get that notice out.

The Board of Zoning Appeals has issued three variances for the proposed Taco Bell Project at the old Pizza Hut location. Taco Bell will be coming in for a special permit at the next Planning Board meeting. The Planning Board has approved the storage facility at the Shops at Ithaca Mall. Phase 2 will start after Best Buy leaves the mall.

Scott stated that the Board of Zoning Appeals approved three variances at Tuesday's meeting. Two were sign issues. The third variance was for a front yard setback.

Scott has received an application for a circus to come to the Shops at Ithaca Mall. Most inspections are controlled by the labor and health departments. It will be a code nightmare which will require frequent inspections and monitoring if they come in. Scott will send out all the circus information he has to the Trustees.

Dake stated that she has been crazy busy since coming back from vacation. Tax bills were due by July 1st and there is an outstanding balance of \$204,154.36 that still needs to be paid. On July 1st the water/sewer bills went out, so those payments are coming in. We have a new cell device on the fire alarm system which is cheaper than having Verizon land lines. It will now be included in the Fire Alarm service contract.

Hardaway asked if there were any questions on the vouchers.

Resolution #7085- Abstract of Audited Vouchers

Be it RESOLVED, that Abstract of Audited Vouchers No. 14 for the General Fund, in the amount of \$750.00 is hereby approved for payment, and

Be it RESOLVED, that Abstract of Audited Vouchers No. 2 for the General Fund, in the amount of \$84,757.49 is hereby approved for payment, and

Be it RESOLVED, that Abstract of Audited Vouchers No. 2 for the Sewer Fund, in the amount of \$44,292.88 is hereby approved for payment, and

Be it RESOLVED, that Abstract of Audited Vouchers No. 2 for the Water Fund, in the amount of \$320,240.99 is hereby approved for payment.

Hardaway moved that the foregoing Abstract of Audited Vouchers resolutions be adopted, and Ainslie seconded the motion. A vote was taken:

Mayor Ronny Hardaway-Aye
Trustee Kathleen Yen-Aye
Trustee Carolyn Greenwald-Aye

Trustee Susan Ainslie-Aye
Trustee Wolfgang Bullmer-Aye

The annual report to the State must be completed before the end of the month. After analyzing the financial reports and consulting with department heads, Dake has put together a list of year end transfers and encumbrances that are needed.

Resolution #7086- To Approve the Following 2023-24 Year End Budget Transfers and Encumbrances

Be it RESOLVED to transfer

2023-24 BUDGET TRANSFERS- GENERAL FUND

- \$41,085 from Transportation, Snow Removal, Contractual, A5142.4, to General Government Support, Engineering, Contractual, A1440.4
- \$ 450 from General Government Support, Special Items, Contingent Account, A1990.4, to General Government Support, Elections, Contractual, A1450.4
- \$3,916 from Transportation, Permanent Improvements, Capital Outlay, A5112.2, to General Government Support, Buildings, Buildings-Equipment, A1620.2 (for covering AC in Community building encumbrance)
- \$ 6,359 from General Government Support, Special Items, Contingent Account, A1990.4, to Transportation, Street Maintenance, Personal, A5110.12 (Zavaski OT)
- \$ 4,296 from General Government Support, Special Items, Contingent Account, A1990.4, to Transportation, Street Maintenance, Personal, A5110.13 (Dean OT)
- \$ 5,550 from Transportation, Permanent Improvements, Capital Outlay, A5112.2, to Transportation, Street Maintenance, Contractual, A5110.4

\$60,000 from Transportation, Permanent Improvements, Capital Outlay, A5112.2, to Transportation, Sidewalks, Dart Drive, A5410.21
 \$37,110 from Transportation, Permanent Improvements, Capital Outlay, A5112.2, to Home & Community Services, Storm Sewer, MS4 Contractual, A8140.4
 \$6,010 from Transportation, Street Light Equipment, A5182.2 to Transportation, Street Light, Contractual, A5182.4
 \$ 345 from Culture and Recreation, Playgrounds, Contractual, A7140.4 to Culture and Recreation, Playgrounds, Equipment, A7140.2
 \$ 5 from General Government Support, Special Items, Municipal Association Dues, A1920.4 to General Government Support, Special Items, Taxes & Assessments, A1950.4

2023-24 BUDGET TRANSFERS- WATER FUND

\$800 from General Government Support, Special Items, Contingent Account, F1990.4 to Home & Community Services, Source of Supply, Power & Pumping, Electric, F8320.41

2023-24 BUDGET TRANSFERS- SEWER FUND

\$ 1,000 from General Government Support, Special Items, Contingent Account, G1990.4 to Home & Community Services, Sanitary Sewer-Capital Project, G8120.22
 \$36,320 from Home & Community Services, Sanitary Sewers, Contractual I&I, G8120.4, to Home & Community Services, Other Sanitation, Intergovernmental Charges, G8189.4

Be it FURTHER RESOLVED to transfer

2023-24 ENCUMBRANCES

\$ 23,460 A1640.2-Office Parking Lot -Seneca Stone
 \$ 6,525 A1620.2-New AC in Community Building
 \$15,000 A3310.2-Camera estimate & wiring
 \$301,700 A5112.2-Alt.#1 Graham Rd. West Alt #1
 \$340,000 A5410.21-Dart Sidewalks

 \$12,750 F8340.2 for Brown Rd. paint tank-Bellisario
 \$ 5,270 F8340.2 for pumps Core & Main
 \$350,000 F8340.2 for Dart materials contract w/ Core & Main contract (\$257,432.11) and extras (no CO budgeted for in 24-25)

 \$22,204 G8120.2-GPS locator for as built recording
 \$68,519 G8120.2-Generator
 \$95,300 G8120.22-Sewer Expansion project to TOL Seneca Stone binder/pave
 \$149,700 G8120.22-Sewer Expansion project to TOL Vacri remaining contract

Hardaway made a motion to approve the transfers and encumbrances. Ainslie seconded the motion. A vote was taken:

Mayor Ronny Hardaway-Aye
Trustee Kathleen Yen-Aye
Trustee Carolyn Greenwald-Aye

Trustee Susan Ainslie-Aye
Trustee Wolfgang Bullmer-Aye

Since three people will be going to the NYCOM Conference September 16-19, 2024, Dake asked if the Trustees would like to cancel that meeting.

Resolution #7087- To Cancel the September 16, 2024, Board of Trustees Meeting

Greenwald made a motion to cancel the meeting. Ainslie seconded the motion. A vote was taken:

Mayor Ronny Hardaway-Aye
Trustee Kathleen Yen-Aye
Trustee Carolyn Greenwald-Aye

Trustee Susan Ainslie-Aye
Trustee Wolfgang Bullmer-Aye

Courtney asked the Board to renew the equipment contract with Bellisario for another year. The original Contract approved June 5, 2023, allows for up to a three-year renewal with a 3% upward adjustment each year.

Resolution #7088 -To Extend the Current Agreement between the Village of Lansing and Pro-Lawn, Inc. DBA Bellisario Excavating and Drainage for Rental of Equipment, Operators and Laborers from June 1, 2024, to May 31, 2025, and Authorize a Three Percent (3%) Increase of the Unit Price.

Hardaway made a motion to renew the agreement. Greenwald seconded the motion. A vote was taken:

Mayor Ronny Hardaway-Aye
Trustee Kathleen Yen-Aye
Trustee Carolyn Greenwald-Aye

Trustee Susan Ainslie-Aye
Trustee Wolfgang Bullmer-Aye

The Trustees had nothing to report.

Hardaway stated that at the July 1, 2024, meeting Southern Cayuga Lake Intermunicipal Water Commission (SCLIWC) approved a water rate increase of 6.25% which will take effect January 1, 2024, and will first be seen on the April 2025 billing for village residents. The cost of 1,000 gallons of water will increase from \$6.33 to \$6.73 with a minimum bill amount of \$33.63 for 5,000 gallons. Originally, the proposed increase was 6% but due to increased costs they bumped it up a bit to give SCLIWC a little cushion.

Hardaway reported that Safe Streets for All has released their website-safestreetstompkins.com. The website has a map where you can add improvements that you feel they need. There is also an Action Plan. Once the Action Plan is released, we can seek grants for projects. Hardaway stated that the goal is to go after federal money. One such project could be a sidewalk on Cayuga Heights Road.

Motion- To Adjourn

Hardaway moved for adjournment. Trustee Ainslie seconded the motion. A vote was taken:

Mayor Ronny Hardaway-Aye
Trustee Kathleen Yen-Aye
Trustee Carolyn Greenwald-Aye

Trustee Susan Ainslie-Aye
Trustee Wolfgang Bullmer-Aye

The meeting adjourned at 1:17pm.

Jodi Dake, Clerk/Treasurer