

Village of Lansing  
Planning Board Meeting  
Minutes of Monday,  
October 14, 2024

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The meeting of the Village of Lansing Planning Board meeting was called to order at 7:01 PM. A Zoom option was also provided.

**Present at the meeting:**

**Planning Board Members:** Mike Baker, Lorraine Capogrossi, Pat Gillespie, Jim McCauley and Lisa Schleelein

**Absent Members:**

**Alternate Member:** Yamila Fournier

**Village Legal Counsel:** Natalie French

**Village Engineer:** Absent

**Village Trustee Liaison:** Susan Ainslie (Zoom)

**Village CEO:** Michael Scott

**Public included:** Carla Marceau (Zoom)

**Approval of the Minutes**

Gillespie moved to approve the September 9, 2024 minutes. Seconded by Schleelein.

Ayes: Baker, Capogrossi, Gillespie, McCauley and Schleelein

Nays: None

Schleelein moved to approve the September 24, 2024 minutes. Seconded by Capogrossi.

Ayes: Baker, Capogrossi, Gillespie and Schleelein

Nays: None

Abstain: McCauley

**Public Comment Period:**

Susan Ainslie as Trustee liaison. Carla Marceau is observing for the Community Party.

Gillespie moved to close the Public Comment period. Seconded by Schleelein.

Ayes: Baker, Capogrossi, Gillespie, McCauley and Schleelein

Nays: None

Baker read the following agenda item:

**Planning Board Discussion**

*The Planning Board will review possible amendments to The Tree Conservation and*

45 *Planting Law (Section 145-27)*

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47 Baker noted that after the last meeting about this subject, Schleelein and Capogrossi reached out to  
48 some local contacts and French incorporated the discussed changes into a new draft document  
49 which the Planning Board has.

50

51 Capogrossi contacted David Fernandez about possibly helping the Planning Board with  
52 information for the Tree Law. Fernandez would be more available near Thanksgiving time to help.

53

54 French had contacted NYCOM for clarification if appendices needed to be approved in the same  
55 way as local laws. The answer was unclear, French will need to research more into the subject.

56

57 French's impression is if an appendix is setting guidelines and standards which have very specific  
58 requirements, it cannot be readily amended by a resolution. Items that are more suggestive and not  
59 binding may be able to be approved or amended by resolution. French will investigate more  
60 on this subject.

61

62 The Planning Board reviewed the changes made to the Tree Law. Topics included:

63

- 64 1) Moving tree diversity into the Purpose Statement.
- 65 2) Clarification on whether a structure is included or excluded in determining the plantable  
66 area
- 67 3) Measuring of multi-trunk trees
- 68 4) Remove *major subdivision* and add *cluster subdivision* to be subject to the Tree Law
- 69 5) Using DEC regulations to determine tree diameter.
- 70 6) Buffer strips will count towards tree density
- 71 7) Determining who is exempt if there is no change in structure footprint.
- 72 8) Timeline for landscape phasing
- 73 9) Escrow for phasing
- 74 10) Where street trees can be placed

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#### 76 **Trustee Report**

77 Baker gave a review of the October Board of Trustees meeting. The meeting can be viewed on  
78 YouTube

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#### 80 **Other Business**

81 French stated that a Municipality is not responsible for enforcing items such as private restrictive  
82 covenants that may be attached to a property.

83

84 Scott reviewed upcoming events

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#### 86 **Adjournment**

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88 McCauley moved to adjourn at 8:18. Seconded by Gillespie.

- 89 Ayes: Baker, Capogrossi, Gillespie, McCauley and Schleelein
- 90 Nays: None
- 91
- 92 Minutes taken by: Michael Scott, CEO